

Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: Wednesday, 18 June
2014
My Ref:
Your Ref:

**Committee:
Audit Committee**

Date: Thursday, 26 June 2014
Time: 9.30 am
Venue: Shrewsbury Room, Shirehall, Abbey Foregate, Shrewsbury,
Shropshire, SY2 6ND

You are requested to attend the above meeting.
The Agenda is attached

Claire Porter
Corporate Head of Legal and Democratic Services (Monitoring Officer)

Members of Audit Committee

Brian Williams (Chairman)
Michael Wood (Vice Chairman)
John Cadwallader

Chris Mellings
Mansel Williams

Your Committee Officer is:

Liz Sidaway Committee Officer
Tel: 01743 252885
Email: liz.sidaway@shropshire.gov.uk

AGENDA

- 1 Election of Chairman**
- 2 Apologies for Absence / Notification of Substitutes**
- 3 Appointment of Vice Chairman**
- 4 Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

- 5 Minutes of the previous meeting held on the 27 March 2014 (Pages 1 - 6)**

The Minutes of the meeting held on the 27 March 2014 are attached for confirmation marked agenda item 5.
Contact Liz Sidaway (01743) 252885

- 6 Public Questions**

To receive any questions from the public, notice of which has been given in accordance with Procedure Rule 14.

- 7 Update on Programme Management Controls and Risks (Pages 7 - 12)**

The report of the Director of Commissioning is attached marked Item 7.
Contact: George Candler 01743 255003

- 8 Council Tax and National Non Domestic Rates (NNDR) Performance Monitoring Report (Pages 13 - 20)**

The report of the Revenues Manager is attached, agenda item 8.
Contact: Phil Weir 01743 256113

- 9 Revenue Outturn Report 2013/2014 (Pages 21 - 38)**

The report of the Head of Finance, Governance and Assurance (Section 151) is attached as agenda item 9.
Contact: James Walton 01743 255011

- 10 Capital Outturn Report 2013/2014 (Pages 39 - 68)**

The report of the Head of Finance, Governance and Assurance (Section 151) is attached as agenda item 10.
Contact: James Walton 01743 255011

11 Review of the Annual Statement of Accounts 2013/2014 (Pages 69 - 236)

The report of the Head of Finance, Governance and Assurance (Section 151) is attached as agenda item 11.

Contact: James Walton 01743 255011

12 Annual Whistleblowing Report (Pages 237 - 238)

The report of the Head of Human Resources is attached marked agenda item 12.

Contact: Michele Leith 01743 254402

13 Review of the Code of Corporate Governance 2013/2014 (Pages 239 - 278)

The report of the Engagement Auditor is attached as agenda item 13.

Contact: Katie Williams 01743 252087

14 Annual Governance Statement and a Review of the Effectiveness of the Council's System of Internal Control 2013/2014 (Pages 279 - 308)

The report of the Head of Finance, Governance and Assurance (Section 151) is attached as agenda item 14.

Contact: James Walton 01743 255011

15 Internal Audit Annual Report 2013/2014 (Pages 309 - 332)

The report of the Audit Service Manager is attached marked 15.

Contact: Ceri Pilawski (01743) 252027

16 Annual Review of the Effectiveness of the System of Internal Audit and Quality Assurance and Improvement Programme (QAIP) 2013/2014 (Pages 333 - 342)

The report of the Head of Finance, Governance and Assurance (Section 151) is attached as agenda item 16.

Contact: James Walton 01743 255011

17 Annual Assurance Report of the Audit Committee to Council 2013/2014 (Pages 343 - 356)

The report of the Head of Finance, Governance and Assurance (Section 151) is attached as agenda item 17.

Contact: James Walton 01743 255011

18 External Audit: Certification Plan 2013/2014 (Pages 357 - 364)

The report of the External Auditor: Grant Thornton is attached as agenda item 18.

Contact: Grant Patterson 0121 232 5296

19 External Audit: Annual Fee Letter 2014/2015 (Pages 365 - 370)

The report of the External Auditor: Grant Thornton is attached as agenda item 19.

Contact: Grant Patterson 0121 232 5296

20 External Audit: Audit Plan for the Pension Fund 2013/2014 (Pages 371 - 384)

The report of the External Auditor: Grant Thornton is attached as agenda item 20.

Contact: Grant Patterson 0121 232 5296

21 External Audit: Audit Committee Update (Pages 385 - 420)

The report of the External Auditor: Grant Thornton is attached as agenda item 21.

Contact: Grant Patterson 0121 232 5296

22 External Audit: Value for Money Conclusion (Pages 421 - 432)

The report of the External Auditor: Grant Thornton is attached as agenda item 22.

Contact: Emily Mayne 07880 456112

23 Date and Time of Next Meeting

The next meeting of the Audit Committee will be held on the 18 September 2014 at 10.00 am in the Shrewsbury Room.

24 Exclusion of Press and Public

To RESOLVE that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations and Paragraphs 2, 3 and 7 of the Council's Access to Information Rules, the public and press be excluded during consideration of the following item.

25 Fraud and Special Investigation Update June 2014 (Exempted by Categories 2, 3 and 7) (Pages 433 - 436)

The report of the Engagement Auditor is attached as agenda item 25.

Contact: Katie Williams 01743 252087